



# **SOUTH CENTRAL**

## **CLIMATE ADAPTATION SCIENCE CENTER**

### **SCIENCE TRANSLATOR**

#### **Position Description**

The Science Translator will work with the Assistant Director and other South Central Climate Adaptation Science Center (CASC) staff to implement our science communications strategy, engage with stakeholders, and develop content for and update our website. The incumbent will be responsible for translating South Central CASC science through factsheets, newsletters, social media, etc. to promote, facilitate, and improve the use of climate science in natural and cultural resource management decisions; strengthening internal communications and partnerships across the South Central CASC consortium through webinars and conference calls; and leading the design of new webpages and update online content using WordPress. This position also will work with other Federal and fellow CASC staff to ensure consistent messaging across the National CASC network, as well as serve as the main point of contact for communication requests from the National Climate Adaptation Science Center. In addition, the Science Translator will assist South Central CASC staff in engaging with stakeholders, planning and implementing workshops and meeting, and compiling material for reports.

The selected candidate will join a diverse, interdisciplinary team dedicated to supporting the use of climate information in adaptation planning. The position will be located in our main office at the University of Oklahoma in Norman, Oklahoma.

#### **Required Documents:**

Resume, Cover Letter, Writing Sample

\*Writing sample can be science factsheets, newsletter article, presentation abstract, press release, etc., no longer than one page, demonstrating communication skills.

#### **Required Education/Experience:**

- Must have a bachelor's degree in a climate science-related field (e.g., geography, meteorology, environmental sustainability, or similar) OR equivalent combination of education/job related experience.
- 0-12 months of experience in a communications-related field (e.g., journalism, visual communications, or similar) with a strong understanding of climate science.

#### **Qualifications**

- Experience working with web design, specifically WordPress
- Familiarity with Windows and Mac computer operating systems

- Demonstrated strong communication, writing, and editing skills
- Demonstrated ability to effectively and creatively incorporate feedback from multiple sources and stakeholders
- Demonstrated ability to be highly organized, handle multiple projects, complete work within deadlines, and create and deliver effective communications materials
- Must have a valid driver's license and be able to pass a background check.

**Preferred Qualifications**

- Interest in and/or familiarity with climate/weather science, science communication, or environmental science
- Familiarity with Adobe Creative Suite (particularly InDesign and Illustrator)
- Familiarity with HTML
- Familiarity with story maps using ArcGIS online

Salary range: \$32,750 to \$40,000, depending on education and work experience. Early-career candidates are encouraged to apply. The University of Oklahoma is an equal opportunity institution: [www.ou.edu/eoo](http://www.ou.edu/eoo).

To apply for the position, go to <https://jobs.ou.edu> **Job Number 200770**

Application reviews will begin on April 1, 2020.